



City of Coral Gables

Administrative Order of the City Manager

Administrative Order No.: 2021-04 **Title:** Anonymous Code Complaints

Ordered: July 1, 2021 **Effective:** September 21, 2021

AUTHORITY: Sections 162.06, 162.21, 166.0415 of the Florida Statutes; Coral Gables Code, Chapter 101 "Administration and Enforcement", Article IV "Code Enforcement."

PURPOSE

During the 2021 legislative session, the Florida Legislature passed SB 60 (Chapter Law No. 2021-167), which limits the City's ability to investigate and take code enforcement action based on anonymous code complaints. The purpose of this Administrative Order is to bring the City's operating procedures into compliance with the new requirements set forth in Chapter Law No. 2021-167.

APPLICABILITY

This order applies to code complaints that do not pose an imminent threat to public health, safety, or welfare, or an imminent threat of destruction of habitat or sensitive resources.

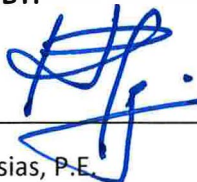
POLICY

Consistent with state law, it shall be the policy of the City not to initiate code enforcement proceedings, investigations, or actions based on anonymous complaints.

PROCEDURES

City employees who receive information regarding a potential code violation should ascertain the complainant's name and address prior to undertaking any follow up action and ensure that the name and address of the complainant, along with the complaint information, is retained as required. Complaints that potentially pose an imminent threat to public health, safety, or welfare, or an imminent threat of destruction of habitat or sensitive resources may be forwarded to the appropriate department for enforcement regardless of whether the complainant provides their personal information.

APPROVED BY:



Peter J. Iglesias, P.E.

City Manager

9/21/21

Date