

# CITY OF CORAL GABLES, FL

2800 SW 72nd Avenue, Miami, FL 33155  
Finance Department / Procurement Division  
Tel: 305-460-5102, Fax: 305-261-1601

## PUBLIC NOTICE Invitation for Bids (IFB) No. 2024-018

The City of Coral Gables is seeking bids for **Bus Transportation Services - IFB 2024-018**. This solicitation consists of retaining a contractor to provide bus transportation services for the City of Coral Gables Recreation Department within the Miami-Dade, Broward and Palm Beach Counties.

The Invitation for Bids (IFB) package may be downloaded by visiting [INFOR](#). Prospective bidders must register with INFOR, free-of-charge, in order to download the solicitation. A detailed user guide for the registration process may be downloaded by visiting the Procurement Division [Supplier Services](#) webpage.

Any prospective bidder who has received this solicitation by any means other than through INFOR must register immediately with INFOR to ensure it receives any addendum issued to this solicitation. Failure to acknowledge receipt of an addendum may result in disqualification of bid submitted.

Solicitations responses must be submitted electronically through INFOR. This includes responses to invitation for bids (IFBs); requests for proposals (RFPs); requests for qualifications (RFQs); and any other formal solicitation.

A user guide for responding electronically to solicitations can be found by visiting the Procurement Division [Supplier Services](#) webpage.

**Any request for additional information or clarification must be received in writing through INFOR no later than May 17, 2024, at 4:00 p.m.** Bidders should not rely on any representations, statements or explanations other than those made in this IFB or in any written addendum to this IFB.

A **non-mandatory** pre-bid meeting will be held on **May 10, 2024 at 10:00 a.m.** Attendance shall be via [Zoom video conference: Meeting ID: 897 9318 4226 Passcode: 409795](#). Prior to the pre-bid meeting, the name of the companies and meeting participants that plan to attend should be sent to [achung2@coralgables.com](mailto:achung2@coralgables.com). Attendance is encouraged and recommended as a source of information but is not mandatory.

**Bids for IFB NO. 2024-018 will be received until 2:00 p.m., on May 21, 2024. Bids must be submitted electronically through INFOR.** The responsibility for submitting bids before the stated time and date is solely the responsibility of the Bidder.

Certified minority business enterprises (as defined in Florida Statutes §287.0943 and §288.703) and other minority or woman-owned enterprises are encouraged to respond to this solicitation.

### *Anticipated Schedule of Events:*

<b>Solicitation Advertisement</b>	<b>May 2, 2024</b>
<b>Non- Mandatory Pre-Bid Meeting</b>	<b>Friday, May 10, 2024, at 10:00 AM</b>
<b>Deadline for Questions</b>	<b>Friday, May 17, 2024, at 4:00 PM</b>
<b>Submittal Deadline</b>	<b>Tuesday, May 21, 2024, at 2:00 PM</b>

Award of bid will be made to the lowest responsive responsible bidder who bids on all items, and whose bid offers the lowest total price when all items are added in the aggregate, within a reasonable time after opening. However, the City reserves the right to consider other conditions, which may be in the best interest of the City. **Bid must be firm for ninety (90) calendar days.** The City reserves the right to cancel this solicitation at any time, reject any and/or all submittals, and waive any technicalities, irregularities or any other minor variations.