



City of Coral Gables

Implementing Order of the City Manager

Implementing Order No.: 2023- 02 **Title:** Signature Hurricane Protection Program

Ordered: August 24, 2022 **Effective:** April 7, 2023

AUTHORITY: City of Coral Gables Resolution No. 2022-195

PURPOSE

The purpose of this Implementing Order is to outline the Signature Hurricane Protection Program.

APPLICABILITY

This implementing order applies to the Development Services Department’s processing and permitting of projects pursuant to the Signature Hurricane Protection Program (“Program”).

ELIGIBILITY

Certain property owners are eligible to participate in the Program. An eligible property owner must satisfy the following requirements:

1. Property owner must own and reside in a single-family residence in the City with a height not exceeding twenty-five (25) feet and with a total square footage not exceeding three thousand (3,000) square feet.
2. Property owner must submit a financial affidavit under penalty of perjury and subject to the City’s false claims and presentations ordinance attesting that:
 - a. Property owner is the owner and occupant of the single-family residence.
 - b. Property owner does not own any additional real estate property for investment purposes.
 - c. Property owner satisfies the maximum income requirements listed in the table below:

Household Size	Maximum Household Income for the Prior Calendar Year
1	\$54,600
2	\$62,400
3	\$70,200
4	\$78,000
5	\$84,250
6	\$90,500
7	\$96,750
8	\$103,000

3. Property owners must select a provider from the list of approved providers to perform qualified work under the Program and to take advantage of the City's modified process for permitting such work.

LIST OF PROVIDERS

Development Services shall maintain a list of providers of impact windows and doors and installation services that commit to providing a twenty-five percent (25%) discount on impact windows and doors and installation services to eligible property owners. Signature Impact Windows & Doors LLC has committed to providing such discount and shall be included in the list. Any additional providers wishing to be included on the list shall submit a signed written request to Development Services setting forth their commitment to providing such discount. The City makes no representations whatsoever regarding any provider on the list, including their qualifications, workmanship, or pricing, other than representing that such provider has provided a written commitment stating that it will provide eligible property owners with a twenty-five percent (25%) discount. The inclusion of a provider on the list shall in no way be deemed or interpreted as an endorsement or recommendation by the City or any of its elected officials or employees of such provider or its services.

MODIFIED PROCESS UNDER PROGRAM

The City will waive city permit fees for the installation of impact windows and doors for eligible property owners under the Program. Any outside agency required fees and charges are still required to be paid, including but not limited to County related fees. Additionally, the City will waive signed and sealed structural wind pressure calculations for projects permitted under this Program, provided however, that the windows and doors proposed to be installed meet the minimum applicable wind pressures established by the Florida Building Code and are included in the application for permit under this program.

EXPIRATION

This Order shall remain in effect until further notice or until superseded by action of the City Commission.

APPROVED BY:



Peter J. Iglesias, P.E.
City Manager

April 7, 2023
Date

CITY OF CORAL GABLES, FLORIDA

RESOLUTION NO. 2022-195

A RESOLUTION OF THE CITY COMMISSION ESTABLISHING THE "SIGNATURE HURRICANE PROTECTION PROGRAM" TO MAKE AVAILABLE TO RESIDENTS A LIST OF PROVIDERS WILLING TO FURNISH AND INSTALL IMPACT WINDOWS AND DOORS AT A TWENTY-FIVE PERCENT (25%) DISCOUNT TO OWNERS OF SINGLE FAMILY HOMES WITH A HEIGHT LESS THAN 25 FEET AND LESS THAN 3,000 SQUARE FEET AND MEETING CERTAIN INCOME ELIGIBILITY REQUIREMENTS AND AMENDING ORDINANCE NO. 2015-17, AS AMENDED, WAIVING ALL CITY PERMIT FEES FOR IMPACT WINDOW AND DOOR INSTALLATIONS FOR SUCH PROPERTY OWNERS.

WHEREAS, the City Commission desires to incentivize the installation of impact windows and doors in single-family homes; and

WHEREAS, the City Commission recognizes that the purchase and installation of impact windows and doors can be cost-prohibitive for certain property owners; and

WHEREAS, Signature Impact Windows & Doors LLC, which provides impact windows and doors and installation services within the City, has offered and committed to providing owners of single-family residences in the City who meet certain property and income eligibility requirements, a discount of twenty-five percent (25%) for the purchase and installation of impact windows and doors and has requested that in such cases, the City waive for such property owners the applicable City permit fees and not require structural wind pressure calculations; and

WHEREAS, the City Commission desires to establish the "Signature Hurricane Protection Program" which would (1) facilitate the creation of a list of providers committed to providing a twenty-five percent (25%) discount on impact window and doors and installation for eligible property owners of single-family homes; (2) would waive the City permit fees for installation of the windows and doors by such property owners; and (3) would not require structural wind and pressure calculations;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:

SECTION 1. That the foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon the adoption hereof.

SECTION 2. That the City Commission hereby establishes the "Signature Hurricane Impact Program" as follows:

A. Property Owner Eligibility. An eligible property owner must satisfy the following requirements:

1. Property owner must own and reside in a single family residence in the City with a height not exceeding twenty (25) feet and with a total square footage not exceeding three thousand (3,000) square feet.
2. Property owner must submit a financial affidavit under penalty of perjury and subject to the City’s false claims and presentations ordinance attesting that:
 - a. Property owner is the owner and occupant of the single-family residence.
 - b. Property owner does not own any additional real property for investment purposes.
 - c. Property owner satisfies the maximum income requirements listed in the table below:

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6	\$90,500
7	\$96,750
8	\$103,000


B. List of Providers. Development Services shall maintain a list of providers of impact windows and doors and installation services that commit to providing a twenty-five percent (25%) discount on impact windows and doors and installation services to eligible property owners. Signature Impact Windows & Doors LLC has committed to providing such discount and shall be included in the list. Any additional providers wishing to be included on the list shall submit a signed written request to Development Services setting forth their commitment to providing such discount. The City makes no representations whatsoever regarding any provider on the list, including their qualifications, workmanship, or pricing, other than representing that such provider has provided a written commitment stating that it will provide eligible property owners with a twenty-five percent (25%) discount. The inclusion of a provider on the list shall in no way be deemed or interpreted as an endorsement or recommendation by the City or any of its elected officials or employees of such provider or its services.

- C. Waiver of City Permit Fees. The City Commission waives the City permit fees for installation of impact windows and doors for eligible property owners. Any outside agency required fees and charges are still required to be paid.
- D. Structural Wind Pressure Calculations. The windows and doors proposed to be installed must meet certain minimum pressures established by Development Services. Structural wind pressure calculations will not be required.

SECTION 3. That this Resolution shall become effective immediately upon the date of its passage and adoption herein.


PASSED AND ADOPTED THIS TWENTY-FOURTH DAY OF AUGUST, A.D., 2022.
(Moved: Anderson / Seconded: Mena)
(Yeas: Anderson, Fors, Jr., Mena, Menendez, Lago)
(Unanimous: 5-0 Vote)
(Agenda Item: F-14)

APPROVED:

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VINCE LAGO
MAYOR

ATTEST:

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BILLY Y. URQUIA
CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

DocuSigned by:

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MIRIAM SOLER RAMOS
CITY ATTORNEY