



To: Billy Urquia, City Clerk

From: Stephanie Throckmorton, Assistant City Attorney

Approved: Miriam S. Ramos, City Attorney *MSR*

RE: Legal Opinion Update Regarding Public Records and Information Request Policy and retraction of CAO 2017-045

Date: September 8, 2021

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As you recall last month the City Commission adopted Resolution 2021-220 adopting an updated Public Records and Information Request Policy. The City's previous public records and information request policy was recorded in City Attorney Opinion 201-045, issued in September of 2017. As the City Commission has now adopted an updated policy, the policy set forth in that City Attorney Opinion is no longer in place or valid. As such, that City Attorney Opinion will be retracted, and the policy adopted in Resolution 2021-220 is the applicable policy. Please ensure that the Clerk's office utilizes the updated policy and relevant code provisions when responding to public record requests.