



To: Miriam Ramos

From: Craig E. Leen, City Attorney for the City of Coral Gables

A handwritten signature in blue ink, appearing to be "CL", is written to the right of the "From:" line.

RE: Legal Opinion Regarding Board Appointments

Date: May 13, 2015

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I have previously issued an opinion that they are administrative, and reaffirm that in this email pursuant to my authority under section 2-201(e)(1) and (8) of the City Code, and section 2-702 of the Zoning Code

## Herbello, Stephanie

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**From:** Leen, Craig  
**Sent:** Wednesday, May 13, 2015 11:39 PM  
**To:** Herbello, Stephanie  
**Cc:** Ramos, Miriam; Figueroa, Yaneris; Chen, Brigette  
**Subject:** Fwd: Board appointments  
**Attachments:** image001.png; image001.png

Please place in opinion folder.

Sent from my iPhone

Begin forwarded message:

**From:** "Leen, Craig" <[cleen@coralgables.com](mailto:cleen@coralgables.com)>  
**Date:** May 13, 2015 at 5:44:42 PM EDT  
**To:** "Ramos, Miriam" <[mramos@coralgables.com](mailto:mramos@coralgables.com)>  
**Cc:** "Foeman, Walter" <[wfoeman@coralgables.com](mailto:wfoeman@coralgables.com)>  
**Subject:** RE: Board appointments

Good evening. I have previously issued an opinion that they are administrative, and reaffirm that in this email pursuant to my authority under section 2-201(e)(1) and (8) of the City Code, and section 2-702 of the Zoning Code.

**Craig E. Leen, City Attorney**  
*Board Certified by the Florida Bar in  
City, County and Local Government Law*  
City of Coral Gables  
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Coral Gables, Florida 33134  
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Email: [cleen@coralgables.com](mailto:cleen@coralgables.com)



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**From:** Ramos, Miriam  
**Sent:** Wednesday, May 13, 2015 2:37 PM  
**To:** Leen, Craig  
**Cc:** Foeman, Walter  
**Subject:** Board appointments

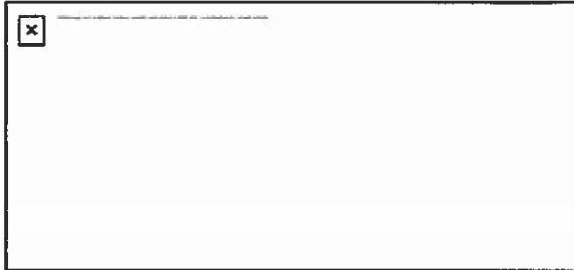
Craig,

Walter discussed with me the fact that board appointments are coming up in June and what a logistical and time-consuming task it is. If we issue an opinion that board appointments are administrative tasks versus legislative ones, he explains, he would have the freedom to construct a more efficient process. I seems to me that these appointments can easily be classified as administrative tasks but I would like to get your thoughts before moving forward. Please let me know.

Thanks,

*Miriam S. Ramos, Esq.*

Deputy City Attorney  
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